

EQUIPMENT HIRE - SCOPE OF WORK

01 Describe the work to be performed

- Provide safe and OHS/Worksafe compliant equipment and machinery to WesTrac sites
- Train and instruct WesTrac personal on the safe and correct usage of hired equipment
- Load and un-load machinery at WesTrac sites, complying to WesTrac policies and procedures
- Maintain and service machinery on WesTrac sites as required
- All other requirements per the Principal Scope of Works

02 Extra requirements to the Pre-Qualification

- The organisation has agreed to comply with, signed, and returned the WesTrac Chain of Responsibility Compliance Procedure
- Certification of all registered/classified plant
- Provide details of plant and machinery to be brought on site when rented
- Retain evidence of maintenance and inspection documentation for any rented equipment
- All employees to have relevant licences for any equipment / tooling used on WesTrac sites
- Training of organisations employees who will be providing training/familiarisation on hired piece of equipment
- Have a Chain of Responsibility incident management system
- Ensure that heavy vehicles are not loaded in excess of the registered GVM/GCM
- Retain copies of Chain of Responsibility training for all drivers that intend to enter WesTrac sites
- All other requirements per the Principal Scope of Works

03 Other Scopes of Work required or relevant to this task

- Use of hand and power tools
- Use of mobile plant onsite
- Use of lifting equipment on site
- Hazardous substances

04 Policies, procedures and inductions that may be relevant to this Scope of Work

- Loading and Unloading Mobile Plant from Floats and Trailers (PCD-NAT-SER-0292)
- Loading and Unloading of Vehicles Procedure (PCD-NAT-PTS-0010)
- Mobile Equipment Procedure (PCD-NAT-HSEQ-0127)
- Permit – Loading & Unloading Mobile Plant (FTT-NAT-SER-0167)
- SWP – Spotting Machine Movements (WIN-WA-SER-0022)
- All other requirements per the Principal Scope of Works

05 Describe who supplies the materials

- The Contracting Company is to provide all tools necessary to complete the works
- WesTrac may, at its discretion, provide consumables or tooling that it deems necessary to complete the task

06 Describe how the work will be measured

- The Contracting Company will be measured against safety, quality, velocity, cost and people-based metrics.
- The relevant WesTrac department will conduct reviews, feedback sessions and other performance management tools it deems necessary

07 Describe at what point will the work be accepted

- The Contracting company is to provide WesTrac a Service Entry Sheet, maintenance report, commissioning report or similar outlining works and testing completed
- The completed works will be tested and verified complete by both the Contracting Company and WesTrac
- The services as requested in the Purchase order will be deemed to be delivered by WesTrac
- Acceptance will also be in accordance with WesTrac's Terms & Conditions or Standing offer
- Any large discrepancies in cost to be scrutinised between both parties