		FORM, TOOL, TEMPLATE					
WesTrac	CAT	Document Number	FTT	NAT	PRC	0034	
		Next Review Date	1 <sup>st</sup> May 2023				
		Document Owner	National Procurement Manager				

## USE OF HAND AND POWER TOOLS ON SITE - SCOPE OF WORK

01 Describe the work to be performed Use of hand and hand operated power tools on WesTrac sites • Operate and use tooling in accordance with manufacturers and WesTrac instructions • All other requirements per the Principal Scope of Works • 02 Extra requirements to the Pre-Qualification Comply to WesTrac policies and procedures • Have all precision/measuring tooling calibrated as per Tooling Calibration Record • All electrical tools to be tested and tagged as per PCD-NAT-HSEQ-0162 All other requirements per the Principal Scope of Works • Other Scopes of Work required or relevant to this task 03 This Scope of Work is a requirement to and dependent on other Scopes of Work • 04 Policies, procedures and inductions that may be relevant to this Scope of Work Cleaning and Refilling Fluid Containers - Contamination Control (WIN-NAT-BI-0011) • Electrical Equipment Procedure (PCD-NAT-HSEQ-0130) • Emergency Eye Wash and Shower Procedure (PCD-NAT-HSEQ-0003) • Hand Operated Hoist Checklist (FTT-NAT-HSEQ-0211) • Hand Tools Procedure (PCD-NAT-HSEQ-0144) • Hydraulic Pressing Equipment Checklist (FTT-NAT-HSEQ-0219) . Machine Guarding Procedure (PCD-NAT-HSEQ-0124) . Personal Tooling List (FTT-NAT-SER-0005) . Prohibited and Controlled Items Register Procedure (PCD-NAT-HSEQ-0167) . Safety Stands and Jacks Procedure (PCD-NAT-HSEQ-0146) SWP - Air Operated Bead Blaster (WIN-NAT-HSEQ-0130) SWP - Bearing Heater (WIN-NAT-HSEQ-0147) • SWP - Bull Hose and Air Lines Operation (WIN-NAT-HSEQ-0155) • SWP - Component Wash Down (WIN-FPMS-SER-0004) . SWP - Cut Off Saw (WIN-NAT-HSEQ-0131) . SWP - Cutting (WIN-FPMS-SER-0023) SWP - Drill Press (WIN-NAT-HSEQ-0122) . SWP - Eddytherm Bearing Heater (WIN-NAT-HSEQ-0161) • SWP - Edmo Floor Jack (WIN-NAT-HSEQ-0188) • SWP - Electric Powered Rapid Torc (WIN-NAT-HSEQ-0260) • SWP - Grinding (WIN-FPMS-SER-0018) . SWP - Hammer Applications (WIN-NAT-HSEQ-0104) SWP - Heating (WIN-FPMS-SER-0020) . SWP - Heating Element Bag Sealer (WIN-NAT-HSEQ-0112) . SWP - Hose Cleaning Wad Gun (WIN-NAT-HSEQ-0220) • SWP – Hydraulic Torque Tooling (WIN-NAT-HSEQ-1007) . SWP - Lathe Operation (WIN-NAT-SER-0063) • • SWP - Machine Wash Down Pad (WIN-MUR-SER-0002) SWP - Magnetic Base Drills (WIN-NAT-HSEQ-0142) •

- SWP Metal Strapping (Type A and B) (WIN-NAT-HSEQ-0208)
- SWP Pedestal and Bench Grinders (WIN-NAT-HSEQ-0018)

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Page 1 of 2 Confidential Level: GREEN

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- SWP Pressing Bearings (WIN-NAT-SER-0058)
- SWP Pressure Cleaner Operation (WIN-NAT-HSEQ-0123)
- SWP Robowash Operation (WIN-WA-SER-0002)
- SWP Safe Use of a Belt Sander-Linisher (WIN-NAT-HSEQ-0212)
- SWP Strapping and Strap Cutting (IN-GUI-TRK-0023)
- SWP Strapping of Cylindrical Items to Pallets (WIN-MTT-SER-0016)
- SWP Track Presses (WIN-NAT-HSEQ-0102)
- SWP Use and Storage Of Angle Grinders (WIN-NAT-HSEQ-0128)
- SWP Use of Bearing Freezer (WIN-NAT-HSEQ-0111)
- SWP Use of an ITIPACK Strapping Tool (ITA 25) (WIN-GUI-CRC-0169)
- SWP Use of P325 Plastic Strap Tensioner (WIN-NAT-HSEQ-0243
- SWP Working with Nitrogen Charged Pressure Vessels (WIN-NAT-HSEQ-0320)
- Torque Marking Procedure (PCD-NAT-SER-0028)
- Working on Equipment Loaded on a Float Procedure (PCD-NAT-SER-0003)
- All other requirements per the Principal Scope of Works

**05** Describe who supplies the materials

- The decision as to who is providing hardware and materials is to be clarified at the time the purchase order is raised, between the contracting company and the requisitioner
- The contracting company is to provide all tools necessary to complete the works
- WesTrac may, at its discretion, provide consumables or tooling that it deems necessary to complete the task

06 Describe how the work will be measured

- The contracting company will be measured against safety, quality, velocity, cost and people-based metrics.
- The relevant WesTrac department will conduct reviews, feedback sessions and other performance management tools it deems necessary

07 Describe at what point will the work be accepted

- The contracting company is to provide WesTrac a Service Entry Sheet, maintenance report, commissioning report or similar outlining works and testing completed
- The completed works will be tested and verified complete by both the contracting company and WesTrac
- The services as requested in the purchase order will be deemed to be delivered by WesTrac
- Acceptance will also be in accordance with WesTrac's Terms & Conditions or Standing Offer
- Any large discrepancies in cost to be scrutinised between both parties

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