

# USE OF HAZARDOUS SUBSTANCES ON SITE - SCOPE OF WORK

## 01 Describe the work to be performed

- Use of chemicals, flammables, and hazardous substances on WesTrac sites
- Supply and use all relevant PPE to comply with both Worksafe and Safety Data Sheet (SDS) requirements
- Comply with relevant legislations, standards and codes of practice
- All other requirements per the Principal Scope of Works

## 02 Extra requirements to the Pre-Qualification

- SDS required for substances on site
- Hazardous substance training for personal using hazardous substances
- Storage and segregation of dangerous goods as per AS3833:2007
- First aid training for all personnel using hazardous substances
- Have a policy/procedure for the accidental release hazardous substances.
- Have an emergency management plan in case of an incident
- Containment/spill kits supplied with each vehicle/workstation on site
- All other requirements per the Principal Scope of Works

## 03 Other Scopes of Work required or relevant to this task

- All other requirements per the Principal Scope of Works

## 04 Policies, procedures and inductions that may be relevant to this Scope of Work

- Chemicals and Dangerous Goods Policy (POL-NAT-HSEQ-0019)
- Cleaning and Refilling Fluid Containers - Contamination Control (WIN-NAT-BI-0011)
- Compressed Gases and Pressure Vessels Procedure (PCD-NAT-HSEQ-0140)
- Dangerous Goods Flammables Cabinets Checklist (FTT-NAT-HSEQ-0719)
- Dangerous Goods Gas Cylinder Checklist (FTT-NAT-HSEQ-0714)
- Dangerous Goods LPG Tank Checklist (FTT-NAT-HSEQ-0715)
- Dangerous Goods Storage Incompatibilities and Segregation Guide (FTT-NAT-HSEQ-0001)
- Emergency Eye Wash and Shower Procedure (PCD-NAT-HSEQ-0003)
- Fluid Injection Procedure (PCD-NAT-HSEQ-0164)
- Spill Response Procedure (PCD-NAT-HSEQ-0012)
- SWP - Use of the Micro Dap Diphoterine Spray for Acid, Caustic or Corrosive Chemical Contamination (WIN-NAT-HSEQ-0108)
- SWP - Leaking Gas Cylinders (WIN-NAT-HSEQ-0121)
- SWP - Liquid Nitrogen - Handling, Storage and Use (WIN-NAT-HSEQ-0290)
- SWP - Moving and Storage of Gas Bottles (WIN-NAT-HSEQ-0160)
- SWP - Waste Coolant Transfer (WIN-NAT-HSEQ-0120)

## 05 Describe who supplies the materials

- The decision as to who is providing hardware and materials is to be clarified at the time the purchase order is raised, between the contracting company and the requisitioner
- The contracting company is to provide all tools necessary to complete the works
- WesTrac may, at its discretion, provide consumables or tooling that it deems necessary to complete the task

## 06 Describe how the work will be measured

- The contracting company will be measured against safety, quality, velocity, cost and people-based metrics.
- The relevant WesTrac department will conduct reviews, feedback sessions and other performance management tools it deems necessary

**07 Describe at what point will the work be accepted**

- The contracting company is to provide WesTrac a Service Entry Sheet, maintenance report, commissioning report or similar outlining works and testing completed
- The completed works will be tested and verified complete by both the contracting company and WesTrac
- The services as requested in the purchase order will be deemed to be delivered by WesTrac
- Acceptance will also be in accordance with WesTrac's Terms & Conditions or Standing Offer
- Any large discrepancies in cost to be scrutinised between both parties

**08 Relevant Australian Standards**

- AS 2508.2:2007 - Safe Storage and Handling Information Card – Liquefied Petroleum Gas
- AS 1596: 2006 - The storage and handling of LP Gas
- AS 3780:2008 - The storage and handling of corrosive substances
- AS 4332:2004 - The storage and handling of gases in cylinders
- AS 1319:1994 - Safety signs for the occupational environment
- AS 1345:1995 - Identification of the contents of pipes, conduits and ducts
- AS 1894:1997 - The storage and handling of non-flammable cryogenic and refrigerated liquids.
- AS 1940:2004 - The storage and handling of flammable and combustible liquids
- AS 4326: 2008 – The storage and handling of oxidising agents
- AS/NZS 4452:1997 – The storage and handling of toxic substances
- AS 3961: 2005 – The storage and handling of liquefied natural gas
- AS 3833:2007 - The storage and handling of mixed classes of dangerous goods, in packages and intermediate bulk containers
- Guidance Note for Placarding Stores for Dangerous Goods and Specified Hazardous Substances [NOHSC:3009(1990)]
- Dangerous Goods Safety Act (2004)
- Dangerous Goods Safety (Storage and handling of non-explosives) Regulations (2007)
- National Code of Practice for the Preparation of Material Safety Data Sheets: 2<sup>nd</sup> Ed. NOHSC:2011 (2003)
- Model Code of Practice: Managing risks of hazardous chemicals in the workplace
- Model Code of Practice: Labelling of workplace hazardous chemicals
- National code of practice for the control of workplace hazardous substances NOHSC:2007 (1994)
- National code of practice for the labelling of workplace substances NOHSC:2012(1994)
- Australian Code for the Transport of Dangerous Goods by Road and Rail
- Work Health & Safety Act (2011)
- Work Health & Safety Regulation (2011)
- NOHSC:1015 (2001) - National Standard for the Storage and Handling of Workplace Dangerous Goods